



BRAINERD PUBLIC UTILITIES

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www.bpu.org

The regular meeting of the Brainerd Public Utilities Commission was held at 9:00 AM on June 30, 2026.

Commission President Angland called the meeting to order at 9:00 AM.

Commission Roll Call

President Mike Angland – Present
Misty Bayliss – Present

Vice-President Dolly Wussow – Present
Cory Jay – Present

Utility Staff Present

Public Works Director
Finance Manager
Electric Director
Water/Wastewater Manager
Business Office Supervisor
Business Office Supervisor
Recording Secretary
Waste Water Treatment intern

Paul Sandy
Danny Loch
Trent Hawkinson
Charlie Gammon
Jana Pernula
Heidi Gandsey
Becky Ridlon
Kaylan Peterson

Others in Attendance

City Council Liaison
City Administrator
HR Director
Bolton & Menk
Bolton & Menk
Northland Arboretum
CliftonLarsonAllen

Jeff Czeczok
Nick Broyles
Brittney Kummet
Morgan Salo, PE
Bryan Drown
Trevor Pumnea
Eric Smedsrud

Commissioner Angland opened the meeting with the Pledge of Allegiance.

Approval of Agenda Items

Motion by Commissioner Bayliss and seconded by Commissioner Jay to approve the agenda. There was a unanimous vote in favor of the motion. Motion carried.

Approval of Consent Items

Motion by Commissioner Wussow and seconded by Commissioner Bayliss to approve the minutes from May 26th, 2026, current month's bills, and to approve listing of Surplus Auction Items. There was a unanimous roll call vote in favor of the motion. Motion carried.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

May 26, 2026

2025 Audit Presentation

Eric Smedsrud CliftonLarsonAllen Presented

Public Forum

None

Unfinished Business

Memo -See board packet for updates.

Wussow asked about carbon free, Electric Vehicle cost policy

Change order 1 – 2026 Galvanized Water Service Line Replacement Project Number 2 - see board packet for report.

Public Utilities Director Sandy presented.

Commissioner Jay asked about the mobilization fee, Brian Drown responded.

Motion by Commissioner Wussow and seconded by Commissioner Bayliss to Approve Change order No. 1 for the 2026 Galvanized Water Service Line Replacement Project No. 2 with DeChantal Excavating in the amount of \$190,403.25. There was a unanimous vote in favor of the motion. Motion Carried.

2026 Backwash Reclaim Tank Construction Manager at Risk (CMAR) Project Pre-qualification and Bidding Phases and Construction Authorization- see board packet for report.

Public Utilities Director Sandy presented.

Sandy stated this item is for information only at this time, no action needed.

Approve Amended BPU POL 2005-07 Tenant/Landlord Responsibility for Vacated Rentals.

Finance Manager Loch presented.

Motion by Commissioner Wussow and seconded by Commissioner Jay to Approve Amended Bpu POL 2003-07 Tenant/Landlord Responsibility for Vacated Rentals. There was a unanimous vote in favor of the motion. Motion carried.

Approve Amended BPU POL 2005-09 Customer Deposits.

Finance Manager Loch presented.

Motion by Commissioner Wussow and seconded by Commissioner Bayliss to Approve Amended Bpu POL 2003-09 Customer Deposits. There was a unanimous vote in favor of the motion. Motion carried.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

May 26, 2026

Approve Amended BPU POL 2005-06 Metering of Multi Unit Dwellings for Rentals.

Finance Manager Loch presented.

Motion by Commissioner Wussow and seconded by Commissioner Jay to Approve Amended Bpu POL 2003-06 Metering of Multi Unit Dwellings for Rentals. There was a unanimous vote in favor of the motion. Motion carried.

New Business

Legal Services with Flaherty and Hood for Cursory Review of Sewer Use and capacity Agreement between City of Brainerd and City of Baxter. See board packet for agenda request.

Public Utilities Director Sandy presented.

Motion by Commissioner Wussow and seconded by Commissioner Bayliss to Authorize the engagement of Flaherty and Hood, P.A. for professional legal services related to the cursory review of the existing Sewer Use and Capacity Agreement between the Cities of Brainerd and Baxter and the preparation of a written legal memorandum summarizing findings and recommended updates for a cost not to exceed \$3,500.00. There was a unanimous vote in favor of the motion. Motion Carried.

Discuss Crow Wing Power Infrastructure/Service Territory Boundaries. See board packet for agenda request.

Operation Manager Hawkinson presented.

Motion by Commissioner Wussow and seconded by Commissioner Bayliss to Approve proposed service territory boundary adjustments, continue coordination with Crow Wing Power to finalize a mutually acceptable agreement, and authorize submission of a joint application to the Minnesota Public Utilities Commission for approval. There was a unanimous vote in favor of the motion. Motion Carried.

Discuss Northland Arboretum Billing Related to BPU POL 2005-07. See board packet for agenda request.

Operation Manager Hawkinson presented.

After further discussion, all commissioners opposed changing the policy. However, they discussed exploring the possibility of combining meters to reduce the overall number and help lower costs.

Staff Reports

City Administrator Report -see board packet for report.

HR Director's Report – see board packet for written report.

Public Utilities Director Report – see board packet for report.

Operations Manager Report - see packet board for report.

Water/Wastewater Manager Report- see board packet for report.

Wanted to welcome Wastewater Treatment intern Kaylan Peterson to the team.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

May 26, 2026

In addition to his report, Gammon noted that, according to the DNR, the area is in the beginning stages of a drought warning. He encouraged residents, businesses, and landowners to watch for communications from their water supplier regarding possible future water use reduction measures and restrictions.

Finance Manager's Report – see board packet for report.

In addition to Loch's report, he wanted to welcome Business Office Supervisor Heidi Gandsey to the team.

City Council Liaison Report

Wished everyone a happy 4th of July.

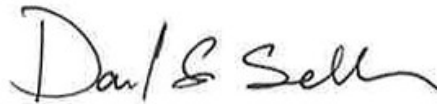
Commission Members – Report

Adjournment

Motion by Commissioner Wussow and seconded by Commissioner Bayliss to adjourn. There was a unanimous vote in favor of the motion. Motion carried at 10:55 AM.



Mike England, Commission President



Danny Loch, Finance Manager/Secretary