



BRAINERD PUBLIC UTILITIES

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The special meeting of the Brainerd Public Utilities Commission was held at 10:00 AM on October 1, 2024.

Commission Vice President Angland called the meeting to order at 10:00 AM.

Commission Roll Call

Mike Angland – Present
Tad Johnson – Absent
Dolly Matten – Present

Mark O’Day – Present
Tad Erickson - Present

Utility Staff Present

Public Utilities Director
Finance Manager
Operations Manager
Water/Wastewater Manager
Business Office Supervisor
Electric Line Supervisor
I.T. Supervisor

Christopher Evans
Danny Loch
Trent Hawkinson
Charlie Gammon
Jana Pernula
Mitch Lachelt
Aaron Andersen

Others in Attendance

City Administrator

Nick Broyles

Commissioner Angland opened the meeting with introductions. Roll call was taken, and discussion of strategic plan was turned over to Director Evans.

Evan’s presented a general session strategic planning series group activity and presented terms and conditions to aid in the preparation of a strategic plan. Discussion occurred relating to what a mission, vision, and value statement consisted of. The introduction of a SWOT (strengths, weaknesses, opportunities and threats) analysis was provided, and discussion occurred.

Each member present was asked to write a vision statement for the utilities department, a mission statement and provide 6 values with their definitions essential for the department to succeed by next meeting.

Additionally, all present were asked to provide 5 each: strengths, weaknesses, opportunities, threats, needs and SMART goals with a timeline for consensus and synergy discussion to continue at the next meeting.

Next meeting scheduled for October 8 to continue the strategic goals discussion.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

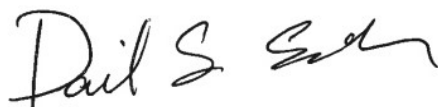
October 1, 2024

Adjournment

Motion by Commissioner O'Day and seconded by Commissioner Angland to adjourn to special meeting on October 8, 2024, 10:00AM to continue the discussion. Motion carried at 12:01 PM.



Dolly Matten, Commission President



Danny Loch, Finance Manager/Secretary